

EAST SHORE DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING
688 East Main Street, Branford, CT 06405

Executive Board Meeting Minutes
Thursday, May 8, 2025, at 5:30 pm
In-Person/Virtual Meeting

Present: Susan Addiss, Michael Pascucilla, Elaine Anderson, Virginia Fallon, Susan Deko, Dennis Nastri, Michael Turcio

Absent: Wendy Bellmore, Dr. Richard Young, Darlene Zimmermann.

Dennis Nastri called the meeting to order at 5:45 pm.

1. Welcome/Public Comments General Discussion – none.
2. Approval of the April 10, 2025, ESDHD Board Minutes – Susan Deko motioned to approve the minutes, and Virginia Fallon 2nd. All in favor. Approved.
3. Correspondences – none
4. Old Business
 - a. ESDHD Epidemiological Report – Madison Wierzel presented a report on:
 - Respiratory Virus Update
 - COVID and Flu Vaccination updates
 - H5N1/Bird Flu Update
 - Measles update
 - Tick update
 - b. Travel Clinic update by Director Michael Pascucilla – we continue to market and promote. The clinic remains busy.
 - c. Internship positions
 1. Yale partnership and DPH for a summer internship – one paid public health student educator position, one from Yale University.
(Three of the four will also work on the Water Quality project of Farm River)
 - d. Current/Pending Grants – Michael Pascucilla
 1. FDA grant - \$8,500.00; \$5,000.00 of the funding will be designated to the new database.
 2. NACCHO grant \$10,000.00
 3. Agency on Aging - \$27,000.00 – details pending.
 4. Opioid grant (OD2A grant) – Funding was reinstated; CDC has committed and is awaiting a contract, est. \$44,000.00.
 - e. Per-capita proposed to increase to 15% from the State, looks promising. Will generate approximately \$20,000.00 more funding than the previous year. All the towns have approved town budgets, to be voted upon soon by the community/committee.
5. New Business
 1. Discussion on celebrations for Accreditation postponed for a few months.
 2. Personnel policies – executive session discussion, plan to bring to council next month.
 3. Business Manager position search – received some resumes, most did not qualify and interviewed a few candidates both on the phone and in person. Discussed a fresh marketing strategy with the paid version of Indeed. Already proven to be working.

6. Committee Reports

- Executive Committee - Dennis Natri – no report
- Personnel Committee – Susan Deko – deferred to Executive Session
- Planning/Evaluation Committee - Elaine Anderson – Discussion on combining retreat and PHAB accreditation.
- Audit Committee – Michael Turcio – Met in April, additional meeting set in the second quarter. Awaiting participation from the new Business Manager.
- Budget Committee – Virginia Fallon –deferred to Executive Session, tentative meeting in two weeks. June ESDHD board meeting will contain budget presentations to the public.
- Ad Hoc Committee - By-Laws – Susan Addiss – no report.
- Ad Hoc Committee – Health District Building – Darlene Zimmermann – no report

Executive Session

Virgina Fallon made a motion to go into executive session and Susan Deko 2nd the motion. All in favor

Susan Deko made a motion to come out of the executive session and Virgina Fallon 2nd the motion. All in favor.

7. Directors Report

- Budget update – will be conducting a meeting with the budget committee. Budget hearing at the next meeting on June 12th and presented to the community at the meeting.

8. Activity Reports

- Sent via email for review – no comments.

9. Adjournment

- Motion to adjourn by Elaine Anderson and 2nd by Virginia Fallon. All in favor.
Adjourned at 7:35 pm

Respectfully Submitted,

Angela Carrano

Angela Carrano, DNP, MSN, RN, Secretary