

EAST SHORE DISTRICT HEALTH DEPARTMENT  
BOARD OF HEALTH MEETING  
688 East Main Street, Branford, CT 06405

**Executive Board Meeting Minutes**  
**Thursday, January 9, 2025, at 5:30 pm**  
**In-Person/Virtual Meeting**

Present: Dennis Nastri, Susan Addiss, Michael Pascucilla, Elaine Anderson, Virginia Fallon, Susan Deko, Darlene Zimmermann, Wendy Bellmore, Michael Turcio, John Paul Cardichon, Dr. Richard Young,

The meeting was called to order by Dennis Nastri at 5:30 pm.

1. Welcome/Public Comments General Discussion
2. Michael Pascucilla introduced John Paul Cardichon (JP), new business manager. Marsha will continue to assist with the transition.
3. Approval of the November 7, 2024, ESDHD Board Minutes – Susan Addiss made a motion to approve minutes, Darlene Zimmermann 2<sup>nd</sup>. All approved.
4. Correspondences – Thank you note from Marsha to the board.
5. Old Business
  - a. ESDHD Vacancy –Part-time Public Health Educator – created a full-time position with funding from the suicide grant (\$50,000). Public Health Educator/Public Health Preparedness to be posted.
6. New Business
  - a. ESDHD Epidemiological Report – Madison Wierzel presented a report on:
    - Bird Flu
    - Respiratory Infection Update
  - b. Presentation – Priyanka Paidipelly – Masters Public Health Graduate UNH. Presented on her journey through her internship at ESDHD.
  - c. Michael Solakian – Accountant, reviewed the June 2024 year-end audit report. Discussed the role and process of the audit committee. Virginia Fallon discussed a suggestion of a different model. Discussion will continue in the audit committee.
  - d. Motion to go into executive session made by Virginia Fallon and Susan Deko 2<sup>nd</sup>. Susan Deko motioned to return from the executive session.
  - e. Elaine Anderson made a motion to approve the audit report for the year-end June 2024 from Michael Solakian. Susan Addiss 2<sup>nd</sup>. All in favor.
  - f. Travel clinic – Dr. Young reported on individuals utilizing the clinic.
  - g. Current/Pending Grants – Michael Pascucilla
    - Water quality study in Short Beach and East Haven –Previous grant funding was reviewed, and there is a need to continue studies. Taking steps to explore a new grant to continue testing. Contamination testing is discussed, mostly bird population, not human.
    - Application submitted for a grant for summer student interns.
    - Grants
      - i. Discussion on exploring future grant opportunities.
      - ii. Discussed COVID grant funding to be absolved this year.
      - iii. DEMS approached ESDHD regarding being a fiduciary for the Region 2 grant of \$470,000.00~ Grant to be used to supply

emergency equipment in which the state allocates and makes the decisions.

7. ESDHD Committee Board Members Report

- Executive Committee - Dennis Nasti – no report
- Personnel Committee - Sue Deko – new hire, discussion on the review of a new personal policy.
- Planning/Evaluation Committee - Elaine Anderson – evaluation from retreat to be emailed by Michael Pascucilla. We are planning on having a spring retreat at the ESDHD office. Staff retreat will be postponed until spring.
- Audit Committee – Michael Turcio – quarterly meetings to begin in the near future.
- Budget Committee – Virginia Fallon – next month to set per capita
- Ad Hoc Committee - By-Laws – Susan Addiss – no report
- Ad Hoc Committee – Health District Building – Darlene Zimmermann – Discussion on some nearby property available.

8. Director's Report

- PHAB Accreditation Application Status – Under review, the committee meets every three months. Hopefully, our application will be on the March agenda.
- Working on budget
- ESDHD PH Activity Reports (Environmental, Emerg. Preparedness, Education & Nursing).

9. Adjournment

- Motion to adjourn by Susan Deko and seconded by Virginia Fallon. All in favor.  
Adjourned at 6:55 pm

Respectfully Submitted,

*Angela Carrano*

Angela Carrano, DNP, MSN, RN, Secretary