

EAST SHORE DISTRICT HEALTH DEPARTMENT  
BOARD OF HEALTH MEETING  
688 East Main Street, Branford, CT 06405

**Executive Board Meeting Minutes**  
**Thursday, September 12, 2024, at 5:30 pm**  
**In-Person/Virtual Meeting**

Present: Susan Addiss, Michael Pascucilla, Elaine Anderson, Dr. Young, Dennis Nastri, Virginia Fallon, Susan Deko, Michael Turcio, Wendy Bellmore

Absent: Darlene Zimmerman

Meeting called to order by Dennis Nastri at 5:41 p.m.

1. Welcome/Public Comments General Discussion
2. Approval of the September 10, 2024, ESDHD Board Minutes –Susan Deko made a motion to approve, Virginia Fallon 2<sup>nd</sup>. All approved.
3. Correspondences – none at this time
4. Old Business
  - a. ESDHD Vacancy – Posting for Business Manager to be posted in about 2 weeks. Part time, Administrative Assistant hired about two months ago. Seasonal position just hired for assistance with vaccine clinics.
  - b. Travel Clinic Program – Travel Clinic Program – Dr. Young reports a steady rate of individuals attending the clinic.
5. New Business
  - a. ESDHD Epidemiological Report - Epidemiology report – Madison Wierzel presented a report on:
    - Updated vaccines are available: COVID-19, Flu, RSV
    - Reviewed statistics for Flu and Covid
    - Discussed mosquitos and disease across U.S., no EEE or West Nile cases in the district.
    - Statistics on suicide ideations and attempts. Will be working on these high statistics with a current grant.
  - b. Summer Intern Presentations:
    - Jade Siqueira, UCONN recent graduate, bachelor’s degree in health Promotion and Health Sciences - ESDHD summer internship presentation on things she did for the health department including education programs, media posts, and infographic
    - Alannaha Doheny, Yale Public Health Fellow – Tobacco cessation, developed promotional resources, Shoreline Greenway Trail – led a trail walk, promoted as a health family activity, reviewed decimation of health education across social media platforms.
    - Sophie Glassman, Brandeis University, Boston student – Data input on ODMAPPS (Overdose Detection). community outreach, poster on suicide prevention, developed some graphics for the internet (how to use safely, narcan training, never use alone).
  - c. Current/Pending Grants – Michael Pascucilla reported a more thorough report will be shared at the Retreat.
    - Several pending grants

- Received all funding for Water Quality Project – \$20,000.00 East Haven, \$20,000.00 Branford Community, Green Fund, CTDPH. (Farm river, short beach area, shellfish beds tracking).
  - Suicide grant award letter – no contract at this time, looking to create a full-time position to address the issue in the community.
  - Workforce development grant – executed, professional development, recruitment, development, retreat, staff, 50<sup>th</sup> anniversary, flexibility in the grant for use.
  - Immunization – award letter from the state but contract not received yet - \$97,000.00.
- d. Environmental Health Data Base – current one is 30 years old (File Maker Pro) – has been reviewing databases over the past few years, reviewing with other partners in the state. Currently looking at Inspect 2 Go, working through the contract process, partners are pulling resources to all use (8-13 people together and sync forms), to be led by ESDHD. Approximate cost \$17,000.00.
- e. Board and Staff Retreat – speaker on HR requirements, paid for by workforce development grant, full day, Commissioner has been invited. Scheduled on November 7<sup>th</sup>.
- f. 50<sup>th</sup> Anniversary – The CT DPH Commissioner was invited, with several presentations scheduled.
- g. Sue Deko made a motion to go into executive session, Virginia Fallon 2<sup>nd</sup>. All in favor. Return
- Sue Addiss made a motion to accept the four-year contract of the current Director, Michael Pascucilla. Virginia Fallon accepted the motion. All in favor.
- h. Audit report – Michael Solakian was here to review documents to present report in the near future.

#### 6. ESDHD Committee Board Members Report

- Executive Committee - Denis Natri – no report
- Personnel Committee - Sue Deko – Renewal of Director contract
- Planning/Evaluation Committee - Elaine Anderson – will be at the board retreat, working hard
- Audit Committee – Michael Turcio - needs to work with Accountant for updated processes.
- Ad Hoc Committee - By-Laws - Denis Natri – no report
- Ad Hoc Committee – Health District Building - Darlene Zimmermann sent a report – no report at this time

#### 7. Director's Report

- PHAB Accreditation Application Status – Documents due Nov 7<sup>th</sup> They should decide within 30 days.
- ESDHD PH Activity Reports (Environmental, Emerg. Preparedness, Education & Nursing) – emailed for review. Environmental Health Report improved.

#### 8. Adjournment

- Motion to adjourn by Susan Deko and seconded by Virginia Fallon. All in favor. Adjourned at 7:05 pm.

Respectfully Submitted,

*Angela Carrano*

Angela Carrano, DNP, MSN, RN, Secretary