

East Shore District Health Department  
Executive Board of Directors Meeting Minutes, June 11, 2015

BODs Present: Dennis Nastri, Darlene Zimmerman, Elaine Anderson, William Choti, Elias Najjar, Angela Carrano, Michael Pascucilla, Lois Lehr, Margaret Ikeda, MD, Medical Advisor.

BOD Absent: Joanne Wentworth

- I. ~~Public Comment: No members of the public were present.~~
- II. ~~Public Budget Hearing: No members of the public were present.~~
- III. Budget discussion
  - A. 5% decrease in per capita funding from the state to \$1.75 from \$1.85
  - B. Block grant has increased so the budget is balanced
  - C. Motion by AC to accept the budget, DZ seconded. Passed
- IV. Request for tuition reimbursement
  - A. Letter from Hector Pasquale, who is seeking an associate degree in early childhood education. Requesting \$550.00 and \$543.00 for two courses, a total of \$1,093.00. Grades were A. Motion to approve his request by EA, seconded by WC. Passed.
- V. Minutes of BOD meeting, May 14, 2015.

Correction. Darlene Zimmerman, on page 1. Her reason for her abstention from the vote regarding the farmers market was for "conflict of interest."

Motion to accept minutes as corrected by DZ, seconded by EN. Passed.
- VI. Presentation by Andrea Dole, nail salon owner and manicurist.
  - A. There has been concern by ESDHD about the lack of knowledge regarding sanitary practices in salons and the poor skills and knowledge of the manicurists.
  - B. High number of salons in the area.
  - C. No education requirements or standards for training of individuals who do nails. Often a language problem.
  - D. Slides shown of health problems that have occurred in customers because of poor practices.
  - E. Goal of ESDHD is to raise awareness of the problem, and to educate the public and the owners and workers.
  - F. ESDHD is one of the few health departments who inspect nail salons. They have attempted to hold educational meetings for nail salon workers.
  - G. CT does not support licensure of nail salons. Difficult to put pressure on small businesses.
  - H. Discussion followed. Andrea and Michael Pascucilla will meet with Paul Scholz, ESDHD Contractor, who inspects nail and beauty salons to brainstorm/discuss safety training.
- VII. Correspondence:
  - A. Michael Solakian, CPA, submitted a proposal for \$7,200.00 for the next audit.

- B. Pump-out boat contract with Costal Environmental Services, Inc., of Mystic was approved by William Aniskovitch, Branford Town Counsel.
- VIII. Presentation by Barbara Naclerio, Health Educator, ESDHD, and Erin McBurney, intern from SCSU
  - A. Gave info on a community assessment they did.
  - B. Erin presented info on a weight loss program and also a healthy choices program she had carried out.

IX. Old Business:

- A. Accreditation. Barbara Naclerio, who is leading the process at ESDHD, discussed the history, purpose, steps, strategy, and plan for our district. 2 years out from completion. Data is being accumulated. Trent Joseph is assisting with the process. Barbara Levine is the consultant for the Ct Department of Health.
- B. Brewery ordinance.
  - 1. 5 breweries in the district.
  - 2. Need to redo the language to allow tastings.
  - 3. Package stores selling food will need to be licensed.
- C. Branford Farmers Market
  - 1. Opening today.
  - 2. Food must be CT grown.
- D. Pump out boat
  - 1. ESDHD is operating two boats covering Guilford to West Haven.

X. New Business:

- A. Lease for health department property expires in March 2016.
  - 1. Property looked at by board is no longer available.
  - 2. Michael continues to look at property.
- B. Union
  - 1. New representative from NY, Kevin Scrobola, who is suppose to contact Michael.
  - 2. Some concerns from union members at ESDHD about overtime and comp. time have been expressed.
  - 3. Dental coverage being considered for next contract.
  - 4. Contract up 6\2016.
  - 5. Negotiations committee needs to meet in the fall.

Executive Session:

- 7:15 motion by AC, seconded by EN to go into executive session. Approved.
- 7:25 motion by AC, seconded by EA to come out of executive session. Approved.

D. Site visit to ESDHD

1. Public health researchers from 3 European countries will visit ESDHD.  
Arranged by SCSU.

E. DOA Grant

1. Source tracking of fecal material in rivers. ESDHD, Westport and Darien share this grant. ESDHD tracking the Farm River in partnership with Yale.

Directors Report:

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- A. Visitors now need to sign in.
  - B. Calls to the department are being tracked.
  - C. Activity reports passed around.
  - D. Block grant, \$17,900 a year will cover our accreditation expenses.

Motion to adjourn at 7:40 PM by DZ, seconded by EA. Passed.

Respectfully submitted.

Lois S. Lehr