

East Shore District Health Department  
Executive Board Meeting –  
Thursday January 12, 2017

January 12, 2017 Minutes

Present: Lois Lehr, Darlene Zimmermann, Dennis Nastri, Angela Carrano, Elaine Anderson, Chris Manna, Michael Pascucilla

Absent: Elias Najjar (Medical leave)

Meeting called to order at 5:35 by Dennis Nastri.

- I. Public Comment: No members of the public present
- II. Approval of the September 8, 2016 Minutes: Motion to accept minutes was made by Darlene Zimmermann, 2<sup>nd</sup> by Elaine Anderson. All approved. Angela Carrano noticed abbreviations in minutes. That will be corrected. Amendment-future minutes will not have abbreviations.
- III. Correspondence: None presented
- IV. Old Business:
  - A. Grant Status
    1. PO Boat 2017 Season – Working with attorney regarding the bid waiver complaint.
    2. Spring Semester Water Quality Project – Yale University – 3 MPH students and 1 PH undergrad will be working on a project for pre-emptive closures includes the Towns of Madison and Guilford, bathing water beach quality. Will start next week. Meeting January 20 with DPH who will assist in program. At end of project will present a light paper to area directors.
    3. FDA Grant Award – Environmental Health/Food Safety – ESDHD was not awarded the grant. Country-wide, much competition
  - B. Office Enhancements/Costs
    1. Working with designer, Mark, who has recommended possible art exhibits on walls, will submit grants for funding artwork. Will focus on artwork which exhibits programs and topics ESDHD is concerned with.
    2. Office Remodeling - Have been informed that there are things that are not to code in the office, doors need to be re-worked, permits were not pulled correctly for remodeling. Will cost about \$15,000.
    3. ESDHD Staff Vacancies / Position Modification – Status
      - a. Marsha Davis' position has been modified to a FT Professional Exempt position, Senior Administrative Assistant \$48,000.00 per year.
      - b. Sanitarian Position has been filled. Hired Chris – MPH. Working out well. Lives in Hamden.
- V. New Business
  - A. CDC/YNHH Grant – Reviewing hospital admission records and ED records. GIS map of different illnesses being treated. Ability to target areas that are producing illnesses. Met Monday regarding grant opportunity. CDC grant fellowship with MPHs. MPHs will be placed in local health departments. 2 year Fellow to research data, will be paid by CDC. Application due next week. CHIME (Connecticut Hospital Information Management of Electronic Data). Connecticut Hospital Association owns the data

8:22 PM Angela Carrano made a motion to come out of executive session, Elaine Anderson 2<sup>nd</sup>. All approved.

VII. Adjournment- Angela Carrano made a motion to adjourn, 2nd by Elaine Anderson. Meeting adjourned at 8:23 PM.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Elizabeth Dock Early', with a stylized flourish at the end.

Elizabeth Dock Early  
Recording Secretary

Next meeting will be held on February 9, 2017 at 5:30 PM.